

Note: All requests must conform to the local zoning and building regulations and you must obtain all necessary permits if your request is approved by the ARC. This request is valid for 90 days from point of acceptance.

TO BE COMPLETED BY HOMEOWNER			
Name:			
Address:		Lot:	
Home Phone:	Work:	Cell:	
email: _____			
___ New Construction	___ Modification/Description:		
Estimated Start Date ____/____/____		Estimated Completion Date ____/____/____	
<u>Architect/Designer Name:</u>			
Address:		Phone:	
<u>Builder/Contractor Name:</u>			
Address:		Phone:	
Insurance Carrier:	CCB License Number:		
Please attach all documents required to be submitted as outlined in this application packet			
<p>The undersigned each acknowledges that they have read and clearly understand the Moss Park Reserve Homeowner Covenants, Conditions and Restrictions, Building Guidelines, and this Residential Construction Application Form and agree to follow all of the stipulations included therein throughout the construction process, and thereafter for any modifications that are made to the home. A final inspection of the home is required upon completion of the project prior to any potential refund of construction deposits.</p> <p>The undersigned further takes full responsibility and agrees to be held personally liable for any damage that might occur to Moss Park Property during the completion of this project.</p>			
_____ Contractor (Signature)	_____ Date	_____ Property Owner (Signature)	_____ Date

TO BE COMPLETED BY ARCHITECTURAL REVIEW BOARD and BOARD OF DIRECTORS		
Mgmt. Rec'd ____/____/____	Forwarded to ARC on ____/____/____	
Architectural Review Board:	Approved	Denied
Architectural Signature:		
Comments:		
Forwarded to owner on ____/____/____		

Return via email, fax, or mail to: Aegis CMS, 8390 Champions Gate Blvd Suite 304, Championsgate, FL 33896
 Fax: 863 256 5059 EMAIL: edoras@aegiscms.com

Appeal Process:

You have two choices should your application be denied by the ARC:

1. Submit a new application with changes to meet the CCR's requirements.
 2. Request a hearing with the Moss Park Reserve HOA Board of Directors and present your original request to the Board.
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